



City of Armstrong

Annual Permit to use City Sidewalks

Permit Year: _____

Date: _____

Pursuant to the “City of Armstrong Traffic and Parking Regulation By-law No. 1370, 1999”, permission is hereby granted to:

Applicant: _____

Mailing Address: _____

for an Annual Permit to use City Sidewalks for:

1. _____ Sandwich Board Sign
2. _____ Display
3. _____ Outdoor Patio Tables and Chairs
4. _____ Benches

for the Business Premise located at:

Civic Address: _____

Legal Description: _____

in accordance with the attached Schedule “A” terms and conditions.

Bylaw Enforcement Officer, City of Armstrong



City of Armstrong

Application for Permit to use City Sidewalks

Applicant: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

I hereby apply for an Annual Permit to use City Sidewalk for the following:

_____ Sandwich Board Sign. _____ Display table, rack, shelf or the like.

_____ Tables, chairs or benches.

Adjacent to:

Civic Address: _____

Legal Description: _____

Registered Property Owner: _____
(if different than the applicant)

I have provided the following, which is a requirement of obtaining an Annual Permit to use City Sidewalks:

1. Complete set of specifications;
2. \$25.00 permit fee;
3. Copy of current and valid Business Licence;
4. Proof of \$2 million third party liability insurance with the City of Armstrong as an additional named insured.

I hereby declare that the above information is correct and that I am aware of and will abide by the terms and conditions for this use of City Sidewalks included in the City of Armstrong Traffic and Parking Regulation Bylaw No. 1370, 1999 and attached as Schedule "A" of this application.

Date

Signature of Applicant



City of Armstrong

Schedule "A" - Annual Use of City Sidewalks

The following is an excerpt from the City of Armstrong Traffic and Parking Regulation By-law No. 1370, 1999:

13. Commercial Signage, Display, Tables and Chairs or Benches

13.1 The following restrictions apply for any sidewalk, boulevard or highway within the City and except as authorized by a permit issued pursuant to Section 13.3 of this by-law, **NO PERSON SHALL:**

- a) Erect or place any type of signage along any sidewalk, boulevard or highway.
- b) Place any display table, flower box, shelf, furniture, clothes rack or display of any kind along any sidewalk, boulevard or highway.
- c) Place any tables, chairs or benches along any sidewalk, boulevard or highway.

Permit

13.2 The Bylaw Enforcement Officer may issue a permit to allow those things otherwise prohibited in Section 13.1 of this by-law for applicants located in designated commercial zones of the City.

13.3 A permit issued pursuant to this Section shall be issued subject to:

- a) Payment of the application fee specified in Schedule "A" of this by-law.
- b) The permit must be available for inspection at all times and be produced at the request of the Bylaw Enforcement Officer.
- c) A permit shall be valid only for the signage, display, tables and chairs or benches specified therein, and any alteration or addition to the type or amount of signage, display, tables and chairs or benches shall be covered by a separate permit.
- d) The applicant shall provide a complete set of specifications for the signage, display,

tables and chairs or benches, and when such specifications meet the requirements set out in this section and the necessary permit has been issued, the signage, display, tables and chairs or benches shall conform in every way to the specifications so provided.

- e) A permit may be cancelled at the sole discretion of the Bylaw Enforcement Officer should the applicant fail to comply with all the terms of the permit.
- f) The permission granted shall not be construed as being granted for all time, and shall not be deemed to vest in the applicant any right, title or interest in or to the lands upon which the signage, display, tables and chairs or benches is situated.
- g) The person or persons for whom the permit is approved, shall check the placement of signage, display, tables and chairs or benches on a regular basis to ensure compliance with permit requirements.
- h) The person or persons for whom the permit is approved, shall keep the signage, display, tables and chairs or benches maintained and in good condition at all times.
- i) The person or persons for whom the permit is approved, shall at all times accept full responsibility for any accident that may occur or damage that may be done to any person or property caused directly or indirectly by the signage, display, tables and chairs or benches, and shall save harmless and indemnify the City from all claims and demands whatsoever in respect of such signage, display, tables and chairs or benches.
- j) The applicant shall provide evidence satisfactory to the City that he is insured and such insurance shall be in an amount not less than \$2,000,000.00 for each occurrence, and the applicant shall add the City as an additional named insured.
- k) **Signage** - Maximum of one sandwich board sign not to exceed .56 square meters (6 square feet) in area with a maximum outside width of .6 metres will be allowed per real property lot or per 15 linear meters of lot frontage for larger properties with more than one business. The outside measurement shall include any projections, legs, stand or the like. The sandwich board sign shall not be constructed of materials or contain projections that may pose a hazard to pedestrians; shall not be illuminated in any way; and must be lettered, coloured and designed so that it is consistent and is complementary with the building in which the commercial business is being promoted. Temporary signs are not allowed and those businesses that already have a sandwich board sign located on their property and approved pursuant to the Zoning Bylaw will not be eligible for any additional sandwich board sign.
- l) **Displays** - Maximum of one display unit with a maximum width of .6 metres consisting of a table, rack, shelf or the like that displays merchandise available for sale within the commercial business being promoted.

- m) **Tables and Chairs or Benches** - Tables and chairs or benches that will fit into the area available. Liquor sales are not to be allowed in the outdoor seating area.
 - n) No signage, display, tables and chairs or benches shall be placed on or extend into any travelled portion of any sidewalk or boulevard such that there remains less than 1.2 metres of clearance between the signage, display, tables and chairs and/or benches and the roadway or other obstruction such as garbage containers, telephone poles, or the like, and in addition cannot be placed within the obvious travelled portion of any sidewalk or boulevard and shall not obstruct or impede access to or from parked vehicles.
 - o) No signage, display, tables and chairs or benches shall be allowed when the commercial business being promoted is closed for business.
 - p) The signage, display, tables and chairs or benches being immediately adjacent to the commercial business being promoted.
- 13.4 The Bylaw Enforcement Officer may order the alteration, repainting, tearing down or removal of any sign, display, tables, chairs and/or benches erected or maintained on or over any highway and in exercise of this authority no compensation shall be paid any person for loss or damage.